

- NB:
1. The account number should be arranged in serial order. The guide letters allotted to the department M.
 2. The entry in column 4 should show the rate salary/pay drawn in respect of the proceedings financial year (vide Rule II (2) of the general Fund (Kerala) rules.
 3. Salay/Pay bill will include personal pay, special pay and dearness pay but exclude allowane (vide II (2) of the Kerala Service rule
 4. In the remarks column give reasons for discontinuance of subscription such as proceeded of leave Transferred to OfficeDistrict 'Quitted' service "Died in this co.... Write description against every new such as subscriber come of transfer from office District. Resumed subscription, if interest in pad on an advance mention it in this column.
 5. Column 12 to be file in by the ledger poster in the account general office.
 6. Separate shedule should be prepared in respect of persons whose accounts kept by the Account Officers

Certified that a sum of Rs..... (Rupees in words) has been deducted in the establishment bill/salary of the officers

Cashed on.....200....

Name of Treasury

TREASURY OFFICER

FOR USE OF AUDIT OFFICE

.....Dated on encashment 200.....